

Bayview Condominium Association Social Room Reservation Form

The purpose of the Social Room is for the enjoyment of Bayview residents, The intent for Room rentals are for personal use such as small social gatherings, birthdays, family parties, small weddings, baby showers, etc.. Business related events or meetings are not allowed at any time whether it is for profit or not. Events are limited to 44 people.

Name: _____ Owner _____ Tenant _____ Unit #: _____

Event Date: _____ Event starting time: _____ Event ending time: _____

Phone number: _____ Cell: _____ Guests expected: _____

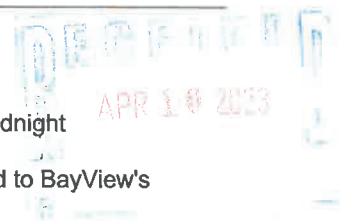
Will Alcohol be consumed at your event? _____ **If yes, proof of Liability Insurance provided** _____

Will you be hiring anyone to work at your event? _____ If yes, Certificate of General Liability Insurance provided _____

Purpose of your event with a brief description:

Rules and Guidelines

- Rental Cost: \$10, Security deposit \$350, made payable to "Bayview Condominium Association"
- Hours for reservations: Sunday-Thursday: 10:00AM – 10:00 PM; Friday- Saturday: 9:00AM – Midnight
- Party Host can only be a titled owner or "registered" rental tenants.
- Completed Reservation Form, **insurance policies** and deposit must be mailed, e-mailed, or faxed to BayView's Property Manager by 5:00PM at least 2 weeks prior to the event.
- No event can be booked more than 3 months in advance.
- Room Capacity is 44 people, event attendance can not exceed this.
- Guest must leave and use of all facilities must cease at 12:00 am (midnight), both inside and outside of the Social Room. This includes any time required for the cleanup of the facilities and premises.
- Event set up - not prior to 8:30 AM the morning of the event,
- Event clean up shall take place within 2 hours of the event concluding. If however an event concludes at or after 10:00PM, clean up shall occur prior to 11:00 a.m. the following day.
- Under no circumstances may the function disturb other residents of the building,
- Rental of the room entitles use of the Social Room ONLY. The swimming pool and the surrounding area can not be reserved during your event.
- No invitations can be sent out prior to deposits and paperwork being submitted and Management's confirmation that everything is in order.
- ALL The doors must be kept closed at all times and never propped open.
- For security reasons, party guests are never to be given a code to access the building. Guests are not permitted to wander throughout the building or the grounds during your event. Host must not leave the Social Room unattended while individuals who do not reside at BayView are present. Host is responsible for the conduct of their guests, - No minors are permitted in the Social Room without Adult Supervision, Smoking is not permitted in the Social Room; however, during your event smoking is permitted on the terrace area where a proper receptacle is provided.
- Decorations may be used by applicant, but shall not cause any damage to association property. No staples, nails can be used and tape must only be attached to wood molding, ALL decorations must be promptly removed and disposed of at the conclusion of the reservation period.
- **Other Bayview Residents have a right to traverse the Social Community Room to gain access to the pool and other common areas of the property during your event. No signs can be posted requesting residents to use alternative pool access.**
- Proof of insurance must submitted with application for anyone hired to work at your event.
- Double parking is not allowed during your event. Cars must be parked on Osceola Avenue.
- It is your responsibility to look over the Community Social Room and report any damages to BayView's property manager immediately prior to the start of your event. If this is not done prior to your event, you will be responsible for any these damages.
- All trash must be bagged and disposed of properly In the trash room, including patio trash container, if used. No trash can be left anywhere inside or outside of the Community Room.
- Both Men's and Women's Bathrooms must be left in clean condition.
- All lights in the Social Community Room must be turned off following the event.
- The Bayview Board of Directors has the right to terminate your party if any of the rental rules are broken.
- Return of Deposit - The deposit of \$350 will be returned about two weeks following the event provided that the Social Community Room is properly cleaned and left in the same condition prior to your rental and no damages are noted.
- Failure to abide by the rules and terms of this agreement will result in your security deposit not being returned as well as forfeiting your privilege of renting the Social Community Room for 5 months.



The undersigned agrees to abide by the BayView Clearwater Association, Inc rules and policies for the Social Community Room. By signing below, applicant specifically acknowledges that they will follow the guidelines and agrees to be bound with the terms and conditions set forth in this Social Community Room Reservation Form, which is contractual in nature and not mere recital.

I have read the rules and guidelines above and agree to the above terms and conditions, I understand that I assume full responsibility for my guests, invitees and their children. The owners, Board of Directors, and Management Company or their agents will not be held responsible for any injuries caused by the neglect or misuse of any of the common elements including the Social Community Room during my event, and I assume full responsibility for my guest's actions. If Bayview incurs any liability claim as a result of my event, I am aware that I could be responsible for the insurance deductible, plus legal fees.

Signed _____ Date: _____

Titled owner or registered rental tenants ONLY

The above person must be in the Social Room throughout the event

Submit the completed application to:

Arnie Holder - aholder@ameritechmail.com

727-726-8000 x270

For office use only
Check # _____ Amount of Check \$ _____ Date Accepted: _____
Reservation accepted by: _____
Room was in good Condition _____ Date sent deposit refund: _____
Reason for retention of deposit if applicable: _____ _____
Date written notification was sent for any retention of the deposit (within 2 weeks of the event)

- Trash disposed of properly
- Bathrooms clean
- Lights were off
- Floors clean
- No new scratches on floor
- Kitchen clean
- Kitchen counters clean
- Walls -No holes or tape damage
- No known rules were broken

Inspecting Person's Signature _____ Date: _____

Management to keep original - Please make copy of contract for person renting room.

Board Approved November, 2015